



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

National Institutes of Health
Bethesda, Maryland 20892

www.nih.gov

Date: January 7, 2005

To: Acquisition Management Committee
GS-1102-ListServe

From: Head of the Contracting Activity and
Director, Office of Acquisition Management and Policy, OA

Subject: OAMP Policy Letter 2005-01, Announcement of Contract Awards

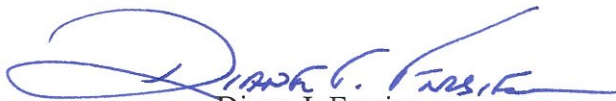
OAMP Policy Letter 2005-01

Background: FAR Subpart 5.303 outlines requirements for Announcement of Contract Awards. It requires Contracting Officers to make information available on awards over \$3 million in sufficient time for the agency to announce it by 5:00 p.m. EST, on the day of award. Contracts excluded from this reporting requirement include: (1) those made pursuant to Section 8(a) of the Small Business Act, (2) those placed with foreign firms when the place of delivery or performance is outside the United States and its outlying areas, and (3) those for which synopsis was exempted under 5.202(a)(1), i.e., national security.

HHSAR 305.303 clearly states that this includes any contract, contract modification, or delivery order. Notification shall be accomplished by providing a copy of the contract or award document face page to the Office of the Deputy Assistant Secretary for Legislation (Congressional Liaison), Room 406G, Hubert H. Humphrey Building.

Policy: The Head of the Contracting Activity has determined that OAMP/NIH needs to receive the same information at the same time as the DHHS/Congressional Liaison office. Therefore, a copy of the award face page shall be transmitted to OAMP/NIH via e-mail to alexander.tran@nih.hhs.gov.

Effective Date: Immediately.


Diane J. Frasier